For the attention of[1]
(please specify the Data Controller)

EXERCISE OF DATA PROTECTION RIGHTS

(Articles 15–22 of Regulation (EU) 2016/679)

The undersigned ....., born in ..... on ....., hereby exercises the following rights pursuant to Articles 15–22 of Regulation (EU) 2016/679.

1. Access to personal data

(Article 15 of Regulation (EU) 2016/679)

The undersigned *(please tick only the relevant boxes):*

☐ requests confirmation as to whether or not personal data concerning him/her are being processed;

☐ where this is the case, requests access to such data, a copy thereof, and all the information referred to in points (a) to (h) of Article 15(1) of Regulation (EU) 2016/679, and in particular:

- the purposes of the processing;
- the categories of personal data concerned;
- the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular, recipients in third countries or international organisations;
- the envisaged retention period for the personal data or, where this is not possible, the criteria used to determine that period;
- the source of the data (i.e. the person or specific source from which the data were obtained);
- the existence of automated decision-making, including profiling, together with meaningful information about the logic involved and the significance and envisaged consequences of such processing for the Data Subject.
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[1] Address this request to the Data Controller (for example: banks, telecommunications providers, credit reference agencies, website operators, insurance companies, healthcare providers, public authorities, etc.), including, where applicable, through the Data Protection Officer (DPO) designated by the Controller.

2. Request for action concerning the data

(Articles 16–18 of Regulation (EU) 2016/679)

The undersigned requests the following action(s) (*please tick only the relevant boxes*):

☐ rectification and/or updating of the data (Article 16 of Regulation (EU) 2016/679);

☐ erasure of the data (Article 17(1) of Regulation (EU) 2016/679), for the following reasons (please specify):

a) .....

b) .....

c) .....

☐ in the cases provided for under Article 17(2) of Regulation (EU) 2016/679, confirmation that the Controller has informed other Controllers of the Data Subject's request to erase any links to, copies or replications of his/her personal data;

☐ restriction of processing (Article 18), on the following grounds (please tick the relevant boxes):

☐ the accuracy of the personal data is contested;

☐ the processing is unlawful;

☐ the personal data are required by the Data Subject for the establishment, exercise or defence of legal claims;

☐ the Data Subject has objected to the processing pursuant to Article 21(1) of Regulation (EU) 2016/679.

This request relates to (please specify the personal data, categories of data or processing concerned):

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3. Data portability[2]

(Article 20 of Regulation (EU) 2016/679)

With regard to all personal data provided to the Controller, the undersigned requests (*please tick only the relevant boxes*):

☐ to receive such data in a structured, commonly used and machine-readable format;

☐ to have such data transmitted directly to the following Data Controller (please specify the Controller's identification and contact details):

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☐ all personal data provided to the Controller;

☐ a subset of such data.

This request relates to (*please specify the personal data, categories of data or processing concerned*):

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[2] For further information, see the Guidelines on the Right to Data Portability (WP242) adopted by the Article 29 Working Party, available at www.garanteprivacy.it/regolamentoue/portabilita.

4. Objection to processing

(Article 21(1) of Regulation (EU) 2016/679)

☐ The undersigned objects to the processing of his/her personal data pursuant to Article 6(1)(e) or (f) on grounds relating to his/her particular situation (please specify):

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5. Objection to processing for direct marketing purposes

(Article 21(2) of Regulation (EU) 2016/679)

☐ The undersigned objects to the processing of his/her personal data for direct marketing purposes, including the sending of advertising material, direct sales, market research or commercial communications.

The undersigned:

☐ requests to be informed, pursuant to Article 12(4) of Regulation (EU) 2016/679, no later than one month from receipt of this request, of any reasons preventing the Controller from providing the requested information or carrying out the requested action(s);

☐ requests, in particular, to be informed of the existence of any conditions preventing the Controller from identifying him/her as the Data Subject pursuant to Article 11(2) of Regulation (EU) 2016/679.

Contact details for the response[3]

Street/Square .....

Town/City .....

Province/County .....

Postcode .....

or

Email / Certified Email (PEC): .....

Additional information

The undersigned wishes to specify (*please provide any useful explanations or indicate any supporting documents enclosed*):

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Place and date .....

Signature .....

[3] Please attach a copy of a valid identity document.